# **Privacy Policy**

#### 1. Name and contact details of the controller

This privacy policy applies to the processing of data by:

KANZLEI DR. HABEL & COLL. Rechtsanwälte, Walkmühlstraße 1 a, 99084 Erfurt, Germany

Email: office@advohabel.de

Telephone: +49 (0)361 600830 Fax: +49 (0)361 6008391

#### 2. Collection and storage of personal data and the type and purpose of its use

### a) When visiting the website

When you access our www.advohabel.de website, the browser used on your terminal device automatically sends information to our website's server. This information is temporarily stored in a so-called log file. In the course of this procedure, the following information is collected, without any action of your own, and stored until it is automatically deleted:

- IP address of the requesting computer,
- date and time of access.
- name and URL of the retrieved file,
- website from which access takes place (referrer URL),
- browser used and, where applicable, your computer's operating system and the name of your access provider.

The indicated data is processed by us for the following purposes:

- ensuring the establishment of a smooth connection to the website,
- ensuring comfortable use of our website,
- · evaluating system security and stability, and
- for other administrative purposes.

The legal basis for data processing is Art. 6 (1), sentence 1, lit. f of the GDPR. Our legitimate interest follows from the purposes of data collection listed above. In no case do we use the collected data for the purpose of drawing conclusions concerning your person.

#### b) When inviting you to our seminars

If you have expressly consented under Art. 6 (1), sentence 1, lit. a of the GDPR, we use your email address to regularly send you invitations to our seminars. The provision of an email address is sufficient in order to receive an invitation.

It is possible to cancel the invitations at any time, for instance, by using the link provided at the end of each invitation. Alternatively, you can also email your cancellation request at any time to office@advohabel.de.

#### 3. Disclosure of data

Your personal data are not transmitted to third parties for any purposes other than those specified in the following:

We disclose your personal data to third parties only if:

- you have granted your express consent to that under Art. 6 (1), sentence 1. lit. a of the GDPR.
- the disclosure is necessary under Art. 6 (1), sentence 1, lit. f of the GDPR for the establishment, exercise or defence of legal claims and there is no reason to assume that you have an overriding interest warranting protection in the non-disclosure of your data,
- there is a legal obligation to disclose under Art. 6 (1), sentence 1, lit. c of the GDPR, and
- disclosure is permitted by law and necessary for the execution of contractual relations with you under Art. 6 (1), sentence 1, lit. b of the GDPR.

### 4. Social Media Plug-ins

Based on Art. 6 (1), sentence 1, lit. f of the GDPR, we use social plug-ins of the Facebook, Xing, Anwalt.de and Linkedin social networks on our website to make our law office better known by those means. The underlying promotional purpose must be regarded as a legitimate interest within the meaning of the GDPR. The responsibility for operating in conformity with data protection requirements must be borne by their respective providers.

When you visit our website these social plug-ins are deactivated by default. Before you activate them by clicking on them, no data is sent to the respective networks. When you click on one of these social plug-ins, your browser establishes a direct connection with the servers of the respective social networks.

The content of the social plug-in is directly transmitted by the respective social network to your browser and integrated into the website by your browser.

After the activation of a plug-in the respective social network can collect data regardless of whether you interact with the plug-in. If you are logged into a social network, the network can assign your visit on our website to your user account. If you are a member of a social network and do not want that the data collected when visiting our website are associated with your stored membership data, you must log out of the respective social network before activating a plug-in.

We do not have any influence on the type and scope of data collected by the social networks via their plug-ins. Regarding the purpose and scope of the data collection and the further processing and use of data by the respective social networks as well as your rights in this regard and the configuration options for protecting your privacy, please consult the privacy notices of the respective social networks:

http://www.facebook.com/about/privacy/ http://privacy.xing.com/de/datenschutzerklärung http://www.linkedin.com/legal/privacy-policy http://www.anwalt.de/pdf/DSE anwalt.de.pdf

# 5. Rights of data subjects

You have the right:

- to obtain, pursuant to Art. 15 of the GDPR, information about your personal data that is being processed by us. In particular, you can request information about the purposes of processing, the category of the personal data, the categories of recipients to which your data has been or will be disclosed, the envisaged period of storage, the existence of a right to rectification, erasure, restriction of processing or objection, the existence of a right to lodge a complaint, the source of your data if the data has not been collected by us, and the existence of an automated decision-making, including profiling, and, where applicable, meaningful information about the particulars thereof;
- to obtain, pursuant to Art. 16 of the GDPR, without undue delay the rectification of inaccurate personal data stored by us or to have incomplete personal data completed;
- to obtain, pursuant to Art. 17 of the GDPR, the erasure of your personal data stored by
  us, if the processing is no longer necessary for exercising the right of freedom of
  expression and information, for compliance with a legal obligation, on the grounds of
  public interest or for the establishment, exercise or defence of legal claims;
- to obtain, pursuant to Art. 18 of the GDPR, the restriction of processing your personal data, if the accuracy of the data is contested by you, the processing is unlawful but you oppose the erasure of the data and we no longer need the data but it is required by you for the establishment, exercise or defence of legal claims or you have objected to processing pursuant to Art. 21 of the GDPR;
- to receive, pursuant to Art. 20 of the GDPR, your personal data that you have provided to us in a structured, commonly used and machine-readable format or to request transmission to another controller;
- to withdraw at any time, pursuant to Art. 7 (3) of the GDPR, your consent granted to us. This means that from that time on we are no longer allowed to continue the data processing based on that consent and
- to lodge a complaint with a supervisory authority pursuant to Art. 77 of the GDPR. As a rule, you can do so with the supervisory authority in your habitual residence or place of work or where our law office is located.

# 6. Right to object

If your personal data is processed on the basis of legitimate interests pursuant to Art. 6 (1), sentence 1, lit. f of the GDPR, you have the right, pursuant to Art. 21 of the GDPR, to object to the processing of your personal data if there are grounds for doing so relating to your particular situation or the objection relates to direct marketing. In the latter case, you have the general right to object, which is implemented by us without specification of a particular situation.

Your right to withdraw or object may be exercised by sending an email to office@advohabel.de.

# 7. Data security

Within the visit on our website, we use the popular SSL (Secure Socket Layer) method in conjunction with the highest level of encryption supported by your browser. This is generally 256-bit encryption. If your browser does not support 256-bit encryption, we revert to 128-bit v3 technology instead. You can tell whether a particular page of our website is being transferred in encrypted form from the closed form of the key or lock symbol in your browser's lower status bar.

We also apply appropriate technical and organisational security measures to protect your data against accidental or deliberate manipulation, partial or complete loss, destruction or unauthorized third-party access. Our security measures are continually improved in keeping up with technological advances.

# 8. Status of and changes in this privacy policy

This privacy policy is up to date as of May 2018.

Enhancements in our website and product offerings or changes in statutory or regulatory requirements can make it necessary to amend this privacy policy. You can always access and print out the current privacy statement that is in effect at any given time at https://www.advohabel.de/datenschutz.

#### 9. Commissioner for Data Protection

If you have any further questions or reservations concerning data protection you may contact our Commissioner for Data Protection:

Thüringer Landesbeauftragter für den Datenschutz und die Informationsfreiheit Dr. Lutz Hasse Postfach 90 04 55 | 99 107 Erfurt Häßlerstrasse 8 | 99096 Erfurt

Tel.: 03 61 / 57 311 29 00 Fax: 03 61 / 57 311 29 04